

Dear [name],

I am sorry to inform you that I will not be able to offer you the position of [job title]. After careful review of your resume, I can see that you have a lot of experience and qualifications for the job, but unfortunately we are moving in a different direction.

I appreciate your interest in working with us and hope that you will continue to monitor our openings. We are always looking for talented people like you who can bring their skills to help make our company better.

Best wishes,

[your name]